

**GENERAL MEETING  
December 6, 2021**

CALLED TO ORDER AT 7:01 p.m. by Trustee Dan Suttles.

Community Prayer – Trustee Lees

The pledge of allegiance was observed.

Roll Call: Mr. Gary Lees-present; Mr. Dan Suttles-present; Mr. Ron Haun-present; Mrs. Dena McMullin-absent. Also present was Office Coordinator, Tabatha Dickson

- **Resolution M-21-127** Motion by Mr. Suttles, seconded by Mr. Lees to accept the minutes of the meetings held in October and November 2021. Roll Call: Mr. Suttles-yea, Mr. Lees -yea, Mr. Haun-yea. Motion carried 3-0.
- **Resolution M-21-128** Motion by Mr. Haun, seconded by Mr. Lees to accept the payments of the bills in the month of October 2021 in the amount of \$245,027.07 and table the motion to pay the bills for the month of November. Roll Call: Mr. Lees -yea, Mr. Haun -yea, Mr. Suttles -yea. Motion carried 3-0.
- **Resolution M-21-129** Motion by Mr. Lees seconded by Mr. Suttles to accept the financial statements for the month ending October 31, 2021 and table the financial statements for the month ending November 30, 2021. Roll Call: Mr. Haun -yea, Mr. Suttles -yea, Mr. Lees -yea. Motion carried 3-0.

**COMMUNICATIONS:**

- Dominion Energy: Re: AMR Cost Recovery
- Trumbull County Engineer: Re: Permit to cut and work in the right-of-way of Budd St. in Brookfield Township

**CODE ENFORCEMENT REPORT** – Property Maintenance Code Enforcement Officer, Pete Ross.

- Trustee Suttles advised that on December 8<sup>th</sup> there will be teleconference court hearing that Code Officer Ross will be virtually attending concerning the Phillips property

**POLICE REPORT** – Chief Faustino

- **Resolution M-21-130** Motion by Mr. Suttles, seconded by Mr. Lees to approve the purchase of Getac MDT tablet in the amount of \$2415.00. Roll Call: Mr. Suttles-yea, Mr. Lees- yea, Mr. Haun- yea. Motion carried 3-0.
- **Resolution M-21-131** Motion by Mr. Haun, seconded by Mr. Lees to retire and rehire Police Chief Faustino. Roll call: Mr. Suttles- no, Mr. Haun- yea, Mr. Lees- yea. Motion carried 2-1.

**FIRE REPORT** – Chief Masirovits

- **Resolution M-21-132** Motion by Mr. Haun, seconded by Mr. Suttles to place ambulance #3, a 2009 Chevrolet Ambulance on govDeals.com along with three non-battery-operated ambulance cots. Roll call: Mr. Suttles- yea, Mr. Lees- yea, Mr. Haun- yea. Motion carried 3-0
- **Resolution M-21-133** Motion by Mr. Suttles, seconded by Mr. Lees to approve expenditures totaling \$1786.88 for four (4) cellular iPad tablets with protective cases & enter into a 2-year contract with Verizon for cellular tablets for EMS

reporting with no increase in the monthly billing. Roll call: Mr. Suttles- yea, Mr. Lees, Mr. Haun- yea. Motion carried 3-0

- **Resolution M-21-134** Motion by Mr. Haun, seconded by Mr. Suttles to hire Daniel Beauchene as a Volunteer Trainee / Paramedic at a rate as outlined in the Volunteer Fire Contract with no additional benefits. This hiring is contingent upon the successful completion of Firefighter I School within one year of January 1, 2022. Roll call: Mr. Suttles- yea, Mr. Lees- yea, Mr. Haun- yea. Motion carried 3-0

ROAD/CEMETERY REPORT – Supervisor Fredenburg- Absent; report provided by Road Department Foreman DJ Mild

PARK REPORT – no report

VAN REPORT – We are down to one van driver. Trustee Suttles read the van report

OLD BUSINESS- Masury revitalization project: Trustee Suttles addressed the issue with the manhole covers that are cut around with traffic cones sitting on top of them. The company was contacted and advised to get them fixed as soon as possible. They stated that they should be done by the end of this week.

NEW BUSINESS:

- **Resolution M-21-135** Motion by Mr. Haun, seconded by Mr. Lees to approve the switching of the Township Trustees, Fiscal Officer and Code Officer's email from our current email provider to Commlink Communications at the rate of \$30 per month. Role call: Mr. Suttles- yea, Mr. Lees- yea, Mr. Haun- yea. Motion carried 3-0
- Trustee Lees addressed the issue of the delivery trucks that pull into the Masury Post Office across from the pocket park down in lower Masury. Trustee Suttles commented that DJ Mild has already measured the area to pour concrete in the area to prevent the grass in the "devil strip" from getting torn up.
- Trustee-elect Ferrara was sworn in by Trustee Suttles and Trustee Suttles was sworn in for his second term by Trustee Haun

TRUSTEES COMMENTS:

- Trustee Haun wanted to wish everyone a Merry Christmas since this is last meeting before Christmas. He spoke very highly of Trustee Lees and thanked him for his 24 years of service to the township.
- Trustee Suttles also spoke very highly of Trustee Lees and also thanked him for his service.
- Trustee Lees spoke about his experiences as a Trustee and thanked the community and everyone that he has worked with through the years.

PUBLIC COMMENTS:

- Resident thanked Trustee Lees for his service.
- Resident asked who was paying for the manhole issues down in lower Masury and why there are some still not done. They were advised that the County is paying for it and that the company was advised not to cut anymore but to complete the ones that they prepped before moving forward with the rest.
- Valerie Kokor: Thanked the trustees for putting the Community Learning Center survey

information on the sign and asks that one of the Trustees will focus on that in the new year and work with the school system to work on making the proposed Community Learning Center a reality.

- Resident asked Fire Chief Masirovits to clarify the pay rate for the volunteer. She was advised as per the volunteer contract; they are paid per call that they go on; not an hourly rate.

MEETINGS:

- End of the year meeting: Thursday, December 30<sup>th</sup> at 10:00 am
- Yearly reorganization meeting: Monday, January 3<sup>rd</sup> at 6:30 pm before the regular meeting at 7:00 pm

MOTION TO ADJOURN: 7:50 p.m.

Motion by Mr. Suttles seconded by Mr. Lees. All yea.

\_\_\_\_\_, Chief Executive Officer

\_\_\_\_\_, Chief Financial Officer

SPECIAL MEETING  
END OF THE YEAR

DECEMBER 30, 2021

Meeting called to order at 10:04 a.m. by Trustee Suttles

Mr. Lees – present / absent

Mr. Haun – present / absent

Mr. Suttles – present / absent

Mrs. McMullin - present / absent

Also present: Trustee Elect, Mark Ferrara

Pledge of Allegiance was not observed.

End of year meeting called to pass the following resolutions:

**Resolution M-21-136**: Motion by Mr. Haun, seconded by Mr. Suttles to permit the township to provide elected officials, fulltime employees and their dependents benefits, at their option, for life and health, and hospitalization insurance as negotiated, with no dental or visual coverage, as provided under Section 505.60 of the Ohio Revised Code. The Township shall pay all or part of the premium for these benefits; with the exception of those children up to the age of twenty-six years (26) as provided by the Affordable Care Act passed by the Congress of the United States in 2010.

Roll Call:

Mr. Lees    yea

Mr. Suttles yea

Mr. Haun    yea

Motion carried 3-0

**Resolution M-21-137**: Motion by Mr. Lees, seconded by Mr. Suttles to pay trustees the maximum monthly salary in accordance with Section 505.24 of the Ohio Revised Code, and the Fiscal Officer in accordance with Section 507.09(A)(7)(8).

Roll Call:

Mr. Suttles yea

Mr. Lees    yea

Mr. Haun    yea

Motion carried 3-0

**Resolution M-21-138**: Motion by Mr. Suttles, seconded by Mr. Haun to pay the Trumbull Township Association dues for Trustees and Fiscal Officer for 2022.

Roll Call:

Mr. Haun    yea

Mr. Suttles yea

Mr. Lees    yea

Motion carried 3-0

**Resolution M-21-139**: Motion by Mr. Haun, seconded by Mr. Lees to pay for the Trustees and Fiscal Officer to attend the 2022 Winter Conference of the OTA.

Roll Call:

Mr. Lees    yea

Mr. Suttles yea

Mr. Haun    yea

Motion carried 3-0

**Resolution M-21-140**: Motion by Mr. Lees, seconded by Mr. Suttles to pay travel expenses outside the township for township business for the Trustees and Fiscal Officer at a rate of .56 per mile.

Roll Call:

Mr. Suttles yea

Mr. Lees    yea

Mr. Haun    yea

Motion carried 3-0

**Resolution M-21-141**: Motion by Mr. Suttles, seconded by Mr. Lees to rehire the road / cemetery crew of Matt O'Dell, Mark

Hughes, D.J. Mild, and John Welsh as per contract.

Roll Call:

Mr. Haun yea

Mr. Suttles yea

Mr. Lees yea

Motion carried 3-0

**Resolution M-21-142:** Motion by Mr. Haun, seconded by Mr. Lees to rehire current part time patrolmen at the following rate of pay: starting part-time patrolmen \$11.50 per hour with no benefits, The Police Chief shall have the option to pay up to \$14.50 after three years.

Roll Call:

Mr. Lees yea

Mr. Suttles yea

Mr. Haun yea

Motion carried 3-0

**Resolution M-21-143:** Motion by Mr. Lees, seconded by Mr. Suttles to rehire current part time firefighter/EMT's at the rate of \$10.15 per hour; rehire current part time firefighter/paramedics at the rate of \$12.00 per hour; and, rehire current part time advanced EMT at the rate of \$11.05 per hour. No benefits are provided for these classifications.

Roll Call:

Mr. Suttles yea

Mr. Lees yea

Mr. Haun yea

Motion carried 3-0

**Resolution M-21-144:** Motion by Mr. Suttles, seconded by Mr. Lees to pay ten (10) legal holidays for full time employees for 2022. Qualified employees must be employed for six (6) full month's full time to receive this benefit.

Roll Call:

Mr. Haun yea

Mr. Suttles yea

Mr. Lees yea

Motion carried 3-0

**Resolution M-21-145:** Motion by Mr. Haun, seconded by Mr. Lees to renew the contract with Geauga-Trumbull Solid Waste District for placement of recycling containers at the township Fire Station.

Roll Call:

Mr. Lees yea

Mr. Suttles yea

Mr. Haun yea

Motion carried 3-0

**Resolution M-21-146:** Motion by Mr. Lees, seconded by Mr. Suttles to rehire Peter Griggs as the Code Enforcement Attorney for 2022 at \$225.00/hour.

Roll Call:

Mr. Suttles yea

Mr. Lees yea

Mr. Haun yea

Motion carried 3-0

**Resolution M-21-147:** Motion by Mr. Suttles, seconded by Mr. Lees rehire H. Gilson Blair as the Township Attorney for 2022.

Roll Call:

Mr. Haun yea

Mr. Suttles yea

Mr. Lees yea Motion carried 3-0

**Resolution M-21-148:** Motion by Mr. Haun, seconded by Mr. Suttles to adopt a temporary budget for 2022 equal to approximately 25% of the budget of 2021 to continue for all regular and necessary township expenditures pending the filing of the statutory appropriate resolution in March.

Roll Call:

Mr. Lees yea

Mr. Suttles yea

Mr. Haun yea

Motion carried 3-0

**Resolution M-21-149:** Motion by Mr. Lees, seconded by Mr. Suttles to authorize the purchase and use of "employee dishonesty and faithful performance of duty policy: through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Roll Call:  
Mr. Suttles yea  
Mr. Lees yea  
Mr. Haun yea  
Motion carried 3-0

Resolution M-21-150: Motion by Mr. Suttles, seconded by Mr. Lees to amend the pick-up resolutions for the following year as stated in the current contracts.

Roll Call:  
Mr. Haun yea  
Mr. Suttles yea  
Mr. Lees yea  
Motion carried 3-0

Final farewell to Trustee Lees after 24 years of service, and welcome to the Trustee Elect, Mark Ferrara.

MOTION TO ADJOURN: 10:33 a.m.

Motion by Mr. Lees seconded by Mr. Suttles. All yea.

\_\_\_\_\_, Chief Executive Officer

\_\_\_\_\_, Chief Financial Officer