

**GENERAL MEETING
FEBRUARY 7, 2022**

CALLED TO ORDER AT 7:02 p.m. by Trustee Ron Haun.

Community Prayer – Trustee Haun

The pledge of allegiance was observed.

Roll Call: Mr. Mark Ferrara-present; Mr. Ron Haun-present; Mr. Dan Suttles-present; Mrs. Dena McMullin-absent.

- **Resolution M-22-29** Motion by Mr. Suttles, seconded by Mr. Ferrara to accept the minutes of the meetings held in January 2022. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.
- **Resolution M-22-30** Motion by Mr. Haun, seconded by Mr. Suttles to accept the payments of the bills in the month of December in the amount of \$256,136.45 and table the motion to pay the bills for the month of January 2022. Roll Call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.
- **Resolution M-22-31** Motion by Mr. Ferrara seconded by Mr. Haun to accept the financial statements for the month ending January 31, 2022 and table the financial statements for the month ending February 28, 2022. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.

COMMUNICATIONS: None

POLICE REPORT – Chief Faustino

- **Resolution M-22-32** Motion by Mr. Haun, seconded by Mr. Ferrara to order “e-citation” equipment. \$2522.10 was donated by the court. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.
- **Resolution M-22-33** Motion by Mr. Suttles, seconded by Mr. Ferrara to purchase a 2022 patrol vehicle – a Ford Explorer in the amount of \$36,202.00. Roll call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.

FIRE REPORT – Chief Masirovits

- **Resolution M-22-34** Motion by Mr. Haun, seconded by Mr. Ferrara to allow the Fire Chief to enter into a one year contract with ProAir Midwest to monitor and sample breathing air quality, preventative maintenance of cascade system, and replacement of filters as necessary to ensure air is of breathing quality for our firefighters. Total cost is \$1300.00. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.
- **Resolution M-22-35** Motion by Mr. Suttles, seconded by Mr. Haun to allow the Fire Chief to enter into a one year contract with Howell Rescue Systems for the annual service and inspection of the hydraulic and battery-operated heavy rescue tools at a cost of \$1059.00. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.
- **Resolution M-22-36** Motion by Mr. Ferrara, seconded by Mr. Haun to allow the Fire Chief to enter into an agreement with Fire Force Inc. for the annual flow test of Self-Contained Breathing Apparatus (SCBA) and facepieces at a cost of \$1536.50. Roll

- Call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.
- **Resolution M-22-37** Motion by Mr. Ferrara, seconded by Mr. Suttles to allow the Fire Chief to enter into an agreement with Ohio Peterbilt for the annual testing of the fire service ground ladders and the aerial devise at a cost of \$1337.85. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.
 - **Resolution M-22-38** Motion by Mr. Suttles, seconded by Mr. Haun to hire Mr. Robert Shape as a Part-time Firefighter I/EMT-Basic at a rate of \$10.15/hour and no additional benefits. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.
 - **Resolution M-22-39** Motion by Mr. Ferrara, seconded by Mr. Suttles to hire Mr. Thomas Young as a Part-time Firefighter II/Paramedic at a rate of \$12.00/hour and no additional benefits. Roll Call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.
 - **Resolution M-22-40** Motion by Mr. Suttles, seconded by Mr. Ferrara to hire Mr. Austin Beckett as a Volunteer Trainee at a rate as outlined in the Volunteer Fire Contract and no additional benefits, contingent upon the successful completion of EMT-Basic and Firefighter I School within one year of March 1, 2022. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.
 - **Resolution M-22-41** Motion by Mr. Haun, seconded by Mr. Ferrara to hire Ms. Isabel Schors as a Part-time Firefighter II/EMT-Basic at a rate of \$10.15/hour and no additional benefits. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.
 - **Resolution M-22-42** Motion by Mr. Ferrara, seconded by Mr. Suttles to accept the ODNR VFA Grant award of \$10,000.00 and allow the Fire Chief to move forward with said project. Roll Call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.
 - **Resolution M-22-43** Motion by Mr. Suttles, seconded by Mr. Haun to accept the 2022 Firehouse Subs grant totaling \$11,229.88 to fund the purchase of twelve thermal imaging cameras with charging stations. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.

ROAD/CEMETERY REPORT – Supervisor Fredenburg- Absent; report provided by Road Department Foreman DJ Mild

- **Resolution M-22-44** Motion by Mr. Haun, seconded by Mr. Ferrara authorizing Trumbull County Engineers to advertise for bids in their spring countywide paving program with respect to the Brookfield Township Issue I Syme Street paving project, with any millings to remain in the township. Roll Call: Mr. Suttles-yea; Mr. Haun - yea; Mr. Ferrara-yea. Motion carried 3-0.
- **Resolution M-22-45** Motion by Mr. Haun, seconded by Mr. Suttles to allow the selling of Cremation Columbarium Niches, located in Section “N” of the cemetery at the previously approved pricing. The sale price will include: the opening and closing cost and the cost of the memorial lettering. Roll Call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.
- **Resolution M-22-46** Motion by Mr. Haun, seconded by Mr. Ferrara to enter into a three-year contract with Sollberger Stone Industries, Inc. to perform the Memorial lettering on the columbarium. Sollberger Stone Industries agrees to blast the required lettering for each niche at the cost of \$150.00. This amount will be paid by Brookfield Township to Sollberger Industries upon completion and invoicing of the memorial lettering. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried

3-0.

PARK REPORT – no report

CODE ENFORCEMENT REPORT – Trustee Ferrara

VAN REPORT – Mr. Suttles

- We are down to one van driver.
- **Resolution M-22-47** Motion by Mr. Suttles, seconded by Mr. Haun to approve Dorothy Yez as a volunteer to drive the senior van. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.

OLD BUSINESS- None

NEW BUSINESS:

- **Resolution M-22-48** Motion by Mr. Haun, seconded by Mr. Suttles to maintain the Huntington Bank account. Roll Call: Mr. Haun -yea; Mr. Ferrara-yea; Mr. Suttles -yea. Motion carried 3-0.
- **Resolution M-22-49** Motion by Mr. Haun, seconded by Mr. Ferrara permitting Trustee Haun to discuss options for water service for Vienna Township, Brookfield Township, and Hubbard Township. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.
- **Resolution M-22-50** Motion by Mr. Haun, seconded by Mr. Suttles to hold the Easter Egg Hunt on April 9th. Roll Call: Mr. Ferrara -yea; Mr. Suttles -yea; Mr. Haun - yea. Motion carried 3-0.
- **Resolution M-22-51** Motion by Mr. Suttles, seconded by Mr. Ferrara to use Cares Act money from Hartford for uniform maintenance/relief support to the active employees in the Fire Department. Roll Call: Mr. Suttles-yea; Mr. Haun -yea; Mr. Ferrara-yea. Motion carried 3-0.

PUBLIC COMMENTS:

- Resident: Commenting on Yankee Hills not being paved for over 50 years. Would like the trustees to look into it.
- Resident: Inquiring about Sollberger Stone Industries.
- Valerie Kokor: RE: the grant possibilities she has looked into. Also, requested that anyone having pictures of the green or gazebo get in touch with her. Gave an update on the Community Learning Center. Trying to get the school to involve the community. Thanked the road crew for their help in plowing at the Gazebo.

TRUSTEES COMMENTS:

- Trustee Suttles: Mentioned Jaime Fredenburg, and that he is returning to work after a bad Covid illness. Will start neighborhood meetings in April.
- Trustee Ferrara: Road department has done a great job this winter. Spoke about attending the OTA conference.
- Trustee Haun: Acknowledged both Mr. Suttles and Mr. Ferrara. Complimented Valerie Kokor for all her hard work. Complimented the Road Department.

MEETINGS:

MOTION TO ADJOURN: 8:12 p.m.

Motion by Mr. Haun seconded by Mr. Suttles. All yea.

_____, Chief Executive Officer

_____, Chief Financial Officer

SPECIAL MEETING
February 10, 2022

The Trustees of Brookfield Township met in an executive session on Thursday, February 10, 2022.

Meeting opened at 4:05 p.m.

Roll Call: Mr. Suttles – present; Mr. Haun – present; Mr. Ferrara –present

MOTION TO GO INTO EXECUTIVE SESSION: 4:05 p.m.

Motion by Mr. Haun, seconded by Mr. Suttles to discuss compensation of personnel. Roll Call: Mr. Haun – yea; Mr. Suttles – yea; Mr. Ferrara -yea. Motion carried 3-0.

MOTION TO ADJOURN: 5:27 p.m.

Motion by Mr. Haun, seconded by Mr. Suttles. All yea.

_____, Chief Executive Officer

_____, Chief Financial Officer