

**GENERAL MEETING
May 2, 2022**

Community prayer

CALLED TO ORDER AT 7:02 pm by Trustee, Dan Suttles.

The pledge of allegiance was observed.

Roll Call: Mr. Ferrara-present, Mr. Ronald Haun-absent, Mr. Dan Suttles-present, Mrs. Dena McMullin-present

- **Resolution M-22-79** Motion by Mr. Suttles, seconded by Mr. Ferrara to accept the minutes of the meeting held in April 2022 as presented. Roll Call: Mr. Suttles-yea, Mr. Ferrara-yea, Mr. Haun-absent. Motion carried 2-0.
- **Resolution M-22-80** Motion by Mr. Suttles, seconded by Mr. Ferrara to table the payment of the April 2022 bills. Roll Call: Mr. Ferrara-yea; Mr. Suttles -yea; Mr. Haun-absent. Motion carried 2-0.
- **Resolution M-22-81** Motion by Mr. Suttles, seconded by Mr. Ferrara to table the financial statements for the month ending April 2022. Roll Call: Mr. Suttles-yea, Mr. Ferrara-yea, Mr. Haun-absent. Motion carried 2-0.

COMMUNICATIONS:

- Commercial Grade Software, inc., RE: Website hosting termination.
- The Mahoning Valley Sanitary District, RE: Regular meeting of the board of directors
- Trumbull County Engineer, RE: Permit to bore under and work in the right-of-way of Stewart Sharon Rd.

POLICE REPORT – Chief Faustino

- **Resolution M-22-82** Motion by Mr. Suttles, seconded by Mr. Ferrara to authorize the purchase of a Taser X26P with battery and cartridges from Vance Outdoors on State of Ohio Contract for a total cost of \$1,702.33. Roll Call: Mr. Ferrara-yea; Mr. Suttles -yea; Mr. Haun-absent. Motion carried 2-0.
- **Resolution M-22-83** Motion by Mr Suttles, seconded by Mr. Ferrara to authorize the order for equipment from K.E. Rose for a total of \$4,553.00 on the quote for the 2022 patrol vehicle on order. Roll Call: Mr. Suttles-yea; Mr. Ferrara-yea; Mr. Haun-absent. Motion carried 2-0.
- **Resolution M-22-84** Motion by Mr. Suttles, seconded by Mr. Ferrara to hire Katelyn McCarthy as a part-time evidence and property room technician at a rate of \$9.35 per hour. Ms. McCarthy will also assist in covering the office at times when available when the Office Coordinator is off. Roll Call: Mr. Ferrara-yea; Mr. Suttles-yea; Mr. Haun-absent. Motion carried 2-0.
- Purchased a speed trailer.

FIRE REPORT – Chief Masirovits

- **Resolution M-22-85** Motion by Mr. Suttles, seconded by Mr. Ferrara to raise the rate for Firefighter/Paramedic Russell Vereshack from 90% to 100% as permitted within the current Collective Bargaining Agreement effective April 16, 2022. Roll Call: Mr. Suttles-yea; Mr. Ferrara-yea; Mr. Haun-absent. Motion carried 2-0.
- **Resolution M-22-86** Motion by Mr. Suttles, seconded by Mr. Ferrara to raise the rate of pay for Firefighter/Paramedic Aaron Walker from 75% to 90% as permitted within

the current Collective Bargaining Agreement effective April 16, 2022. Roll Call: Mr. Ferrara-yea; Mr. Suttles-yea; Mr. Haun-absent. Motion carried 2-0.

- **Resolution M-22-87** Motion by Mr. Ferrara, seconded by Mr. Suttles to hire Tom Powell as a Volunteer Chaplain/EMT with the department with a pay structure as outlined in the current Volunteer Agreement. Roll Call: Mr. Suttles-yea; Mr. Ferrara-yea; Mr. Haun-absent. Motion carried 2-0.
- **Resolution M-22-88** Motion by Mr. Suttles, seconded by Mr. Ferrara to promote Firefighter/Paramedic Derek Hollander to the rank of Career Captain with pay and benefits as outlined in the current Collective Bargaining Agreement effective April 16, 2022. Roll Call: Mr. Suttles-yea; Mr. Ferrara-yea; Mr. Haun-absent. Motion carried 2-0. Swearing in and pinning followed resolution.
- Discussed carry over of funds for future fire truck upgrade.

ROAD/CEMETERY REPORT – Superintendent Fredenburg

- Township road improvement data update
- Discussion to use the road grindings from the upcoming Syme Street Paving Project on the non-accepted roads in the township. Will also be addressed at the May 19th meeting.
- Begin road prep on Syme Street in anticipation of paving this summer.
- Discussion on Joint Issue I project on King-Graves Rd. with Hartford Township
- Memorial Day Parade – May 30th at 10:00 a.m. Will begin placing vet flags on May 16th.
- Scrap tire drop-off is May 7th, 8:00 a.m. to noon.
- Tire cleanup locations are Davis St. and Phillips.

PARK REPORT – Superintendent Fredenburg

- Obtain pricing on replacing playground equipment

CODE ENFORCEMENT REPORT – Trustee Ferrara.

VAN REPORT – Trustee Suttles

- The van currently has two drivers who have been very generous with their flexible availability to allow us to provide more services as needed.
- New drivers are still needed.

OLD BUSINESS:

- Summer events on the Green registration forms are now available
The Craft and Vendor fairs June 4th and July 23rd
The Route 7 Garage sale on September 3rd.

NEW BUSINESS:

- **Resolution M-22-89** Motion by Mr. Suttles, seconded by Mr. Ferrara to accept the pick up resolution for the OPFPF. The township will pay 9.25% of the 12.25% of the employee contribution. Roll Call: Mr. Ferrara-yea, Mr. Suttles-yea, Mr. Haun-absent. Motion carried 2-0.
- List of areas with water runoff/flooding issues throughout the township.
- Trumbull County Commissioner's Grant Funding Opportunity
- Street light request update
- Website hosting. **Resolution M-22-90** Motion by Mr. Suttles, seconded by Mr. Ferrara to hire Aim on Target at a cost of \$500.00 to help with the website hosting. Roll Call: Mr. Suttles-yea, Mr. Ferrara-yea, Mr. Haun-absent. Motion carried 2-0.
- Discussed pest control for the Administration Building.

PUBLIC COMMENTS:

- Resident, Dan Bika: Maple trees on the West Hill need attention. They are rotted and could be a hazard.
- Resident, Dion Magestro: Also commented on the maple trees on the West Hill.
- Resident, Jim Sirianni: Complaint regarding the condition of Wintergreen and Golf Drives.
- Resident (and Senior Van driver), Dorothy Yez: Wanted to know why the van is housed at the Fire Department. Offered to help with a fund raiser for a car port to house the van at the Administration Building.
- Resident, Mrs. Radachy: Suggested having an open house.
- Resident, Mr. DeJoy: Questions regarding Trustee Haun's absence and wanted to know where his primary residence is located. Also, wanted to know how often he has been in the township and how many meetings has he missed.
- Trustee, Dan Suttles: Addressed the questions regarding Trustee Haun
- Resident, Dion Magestro: Additional questions regarding Trustee Haun.
- Resident: Stated that Trustee Haun's situation started when he sold his home.
- Resident, Mr. DeJoy: Stated it is wrong for Trustee Haun to continue to remain on the payroll and to continue to receive insurance benefits. Had questions on how to recall him.

TRUSTEES COMMENTS:

- Trustee Suttles: Read a statement by Trustee Haun regarding his absence.
- Trustee Ferrara: Thanked Melanie Horn and her students for their help in park cleanup.

MEETINGS:

- May 19th at 8:00 a.m. – Discussion of Chairman and Vice Chairman positions.
- ARP funding – discussion date to be announced

MOTION TO ADJOURN: 8:46 p.m.

Motion by Mr. Suttles seconded by Mr. Ferrara. All yea.

_____, Chief Executive Officer

_____, Chief Financial Officer

**SPECIAL MEETING
May 19, 2022**

The Trustees of Brookfield Township met in a special session on Thursday, May 19, 2022, at the Administration Building.

Trustee Haun called the meeting to order at 8:05 a.m.

Pledged and prayer were waived.

Roll Call: Trustee Haun – present, Trustee Ferrara – present, Trustee Suttles – present, Fiscal Officer, Dena McMullin –present

Meeting was called to address the position of Chairman and Vice Chairman and to discuss the Road and Fire budgets.

Resolution M-22-91 Motion by Mr. Haun to resign as Chairman of the Brookfield Township Board of Trustees, seconded by Mr. Suttles. Roll Call: Mr. Haun-yea; Mr. Ferrara-yea; Mr. Suttles-yea. Motion carried 3-0.

Resolution M-22-92 Motion by Mr. Ferrara, second by Mr. Haun to appoint Trustee Suttles as Chairman for the remainder of 2022. Roll Call: Mr. Ferrara-yea; Mr. Suttles-yea; Mr. Haun-yea. Motion carried 3-0.

Resolution M-22-93 Motion by Mr. Suttles, second by Mr. Haun to appoint Mr. Ferrara as Vice Chairman for the remainder of 2022. Roll Call: Mr. Suttles-yea; Mr. Haun-yea; Mr. Ferrara-yea. Motion carried 3-0.

Discussion on the Fire Budget and how to save for a fire truck.

Discussion on the Road budget and the need for a Road Levy.

PUBLIC COMMENTS:

- Resident, Valerie Kokor: request that going forward there are plans that are connected to the budget and to be transparent.
- Resident, Mrs. Radachy: sharing with the public what the road department does and how many employees are employed in the department.
- Resident, Scott Miller: communication to the citizens is important, but suggested that when meeting with the public, go to where people congregate in the public. Also said that if businesses are informed, they can help communicate to the public and be an advocate for the trustees.
- Valerie Kokor: Important to get more of the residents involved.
- Resident: Thanked Trustee Haun for resigning as chairman, but wanted to know if he was considering resigning from his remaining term.
- Trustee Haun: Stated that he stands behind the statement he put forth in the last General Meeting.
- Valerie Kokor: Wanted to know there was a better way for communication with the public, such as video meetings.
- Trustee Suttles: There are restrictions to video meetings and are only permitted until June 30th. He is not willing to hold video meetings – feels that it is important for Trustee Haun to be present.
- Trustee Haun: Logged his work for his absence. And, stands by his previous statement.
- Mrs. Radachy: Asked if Trustee Haun would make his residency public.

MOTION TO ADJOURN: 9:09 a.m.

Motion by Mr. Suttles, seconded by Mr. Haun. All yea.

_____, Chief Executive Officer

_____, Chief Financial Officer

**SPECIAL MEETING
May 19, 2022**

The Trustees of Brookfield Township met in an executive session on Thursday, May 19, 2022.

Called to order by Trustee Suttles at 1:06

Roll Call: Mr. Suttles – present; Mr. Haun – present; Mr. Ferrara – present; Mrs. McMullin – absent.

MOTION TO GO INTO EXECUTIVE SESSION: 1:09 p.m.

Motion by Mr. Ferrara, seconded by Mr. Haun to conduct interviews for a full-time Firefighter/Medic. Roll Call: Mr. Haun – yea; Mr. Suttles – yea; Mr. Ferrara -absent. Motion carried 3-0.

MOTION TO RETURN TO SPECIAL SESSION: 3:02 p.m

Motion by Mr. Suttles, seconded by Mr. Ferrara to return to special session. Roll Call: Mr. Suttles-yea; Mr. Ferrara-yea; Mr. Haun-yea. Motion carried 3-0.

MOTION TO ADJOURN:. 3:07 p.m.

Motion by Mr. Haun, seconded by Mr. Suttles. All yea.

_____, Chief Executive Officer

_____, Chief Financial Officer

**SPECIAL MEETING
May 23, 2022**

The Trustees of Brookfield Township met in a special session on Monday, May 23, 2022

Roll Call: Trustee Haun – present; Trustee Suttles – present; Trustee Lees – present; Dena McMullin –present

Also present: Chief Masirovits; Chief Faustino; and Supervisor Fredenburg; Code Officer, Pete Ross.

DEPARTMENTAL MEETING

Superintendent Fredenburg:

- Complete Syme Street prep – Mid July
- After Memorial Day - grade Dirt roads
- Will be loading scrap tires
- Meet with ODOT to discuss water off SR 62 and Broadway
- Meet with TCE to inspect culvert on Hubbard Thomas Road
- Brockway Sharon Rd. – bridge monitored for 3 ton limit. If not monitored, it will be shut down for a year
- Discussion on list of unaccepted roads - about 1.5 miles
- Set meeting to discuss Roads – May 31st at 6:00
- Memorial Day Preparations
- Flags-Flowers-Graves-Mulch-Tent-Veteran Roll Call List
- Still looking for seasonal employee
- Close playground until equipment is replaced
- Wayne Jarrett quit, looking for a part-time employee.
- Tentative date for meeting regarding Tommy Phillips – June 2nd at 1:00

Chief Faustino:

- Officer McKnight and Ellwood-Bellas still currently training with expected release date of June 1st.
- Working on JAG grant – deadline is 6/2. Looking for Marcs radio grants that are a 25% match. Will act on grant at next general meeting.
- Waiting for information from Gil Blair regarding employment contract.
- Vehicle repair of unit #1 – still at body shop (car vs deer accident) damage approximately \$9600.00.
- RMS – meeting - Thursday at Trumbull County
- Deadline to install e-citations – 6/30

Code Officer, Pete Ross:

- Building Permits issued since last meeting: 7499 Iron (Aden Weaver, Rear Deck), 816 Bedford (Marissa J. Miller, Addition to Existing Garage), 8049 Ulp (William R. Furman, Rear Deck), 7246 Lee (Robinson Real Estate, New Single Family Dwelling), 1455 Warner (David W. Wise, Roof Replacement), 7754 Addison (Michael J. Palumbo, Demolition), 1706 Warner (Amber Hollinger, Roof Replacement), 1161 Albright McKay (Richard R. Horning, New Single Family Dwelling), 3500 Parkway (Brookfield Truck and Trailer, Alteration), 7257 Warren Sharon (Fuel Express, Canopy for Gas Pumps), 1921 Custer

Orangeville (Charles R. Wallace, Accessory Garage), 479 Warner (Brookfield Associates, Demolition).

- Notices of Violation for high grass have gone out for: 7189 Warren Sharon, 1460 Collar Price, 471 Lucy, 8243 Meek, 1336 Stevenson, 1292 Bedford, 6790 Grove, 7183 Stewart Sharon, 693 Grover, 7880 South, 8167 W. Ohio, and 8180 Edmond... Also, 7766 Stewart Sharon (General Condition), 7526 Francis (General Condition), and 1516 Standard (General Condition).
- Working on recent complaints at 1137 Broadway, 1197-1199 Broadway, 8199 W. Ohio, 7780 Third, 8255 Lincoln, and 7845 First.
- Trumbull County Health Department (Rod Hedge) is assisting with a swimming pool complaint at 8223 Lorain.
- Demolition of 888, 890, and 940 South Irvine (I.N., LLC) appears complete. Site has been graded.
- Tommie Phillips update-- Pete/Jaime

Chief Masirovits:

- Invoices for first half, Jan.-May expenses, & Dan Beauchene FFI sent to Dena for approval to send to Hartford for payment (Status Check)
- Fire Prevention effort underway
- Compass/Cape our EAP came in and met with all three shifts (16th, 17th, & 18th) to explain their program and benefits
- Fuel Consumption Memo to all personnel
- Brush 18 will be in service at some point this week
- Work to begin on "man door" at firehouse 18 by Rien Construction; waiting for door to come in.

MOTION TO ENTER INTO EXECUTIVE SESSION: 9:40 a.m.

Motion by Mr. Suttles, seconded by Mr. Ferrara to discuss hiring a firefighter. All yea.

MOTION TO RETURN TO SPECIAL SESSION: 9:55 a.m.

Motion by Mr. Suttles, seconded by Mr. Ferrara to return to special session.

Resolution M-22-94 Motion by Mr. Suttles, seconded by Mr. Ferrara to hire Brian Stanley as a full-time Firefighter/Medic at 80% as permitted within the current Collective Bargaining Agreement effective April 16, 2022. Roll Call: Mr. Ferrara-yea; Mr. Suttles-yea; Mr. Haun-yea. Motion carried 3-0.

MOTION TO ADJOURN: 9:56 a.m.

Motion by Mr. Suttles seconded by Mr. Ferrara. All yea.

_____, Chief Executive Officer

_____, Chief Financial

SPECIAL MEETING
May 31, 2022

The Trustees of Brookfield Township met in a special session on Tuesday, May 31, 2022.

Called to order by Trustee Suttles at 6:02

Roll Call: Mr. Suttles – present; Mr. Haun – present; Mr. Ferrara – present; Mrs. McMullin – absent.

Meeting was called to discuss road issues and the possible need for a road levy. Also, to discuss the possible uses for the ARP funds.

Trustees took public comments and suggestions regarding the ARP funds.

MOTION TO ADJOURN:. 7:37 p.m.

Motion by Mr. Haun, seconded by Mr. Suttles. All yea.

_____, Chief Executive Officer

_____, Chief Financial Officer